

Customer Name: _____ **Address:** _____

Equipment Mfg: _____ **Model:** _____ **Serial Number:** _____

Hours (meter reading): _____ **AC or LC** _____ **Next Inspection Date:** / /

GENERATOR PREVENTATIVE MAINTENANCE ON-SITE CHECKLIST

REPLACE: Engine Oil Oil Filter Spark Plug(s) Air Filter

STATUS WHILE RUNNING: Voltage: _____ Frequency: _____ Fuel: NG LP

TEST/INSPECT:	NOTES, PARTS REPLACED, ETC.:
<p>GENERAL</p> <input type="checkbox"/> Clean cabinet interior - remove oil, leaves, debris, etc. <input type="checkbox"/> Remove weeds/vegetation/air flow obstructions <input type="checkbox"/> Notes/photos signs or evidence of pest infestation and/or damage <input type="checkbox"/> Clean & wax cabinet exterior, note existing damage <input type="checkbox"/> Check connectivity/monitoring, recording data	
<p>ELECTRICAL</p> <input type="checkbox"/> Control & power connections <input type="checkbox"/> Wire insulation condition	
<p>BATTERY</p> <input type="checkbox"/> Battery Voltage: _____ Cold Cranking Amps: _____ <input type="checkbox"/> Battery charger operational and charging at correct rate <input type="checkbox"/> Terminals tight & clean (apply corrosion preventer)	
<p>ENGINE</p> <input type="checkbox"/> Mounting bolts <input type="checkbox"/> Alternator bolts tight to engine <input type="checkbox"/> Governor & linkage correct <input type="checkbox"/> Inspect for oil leaks	
<p>LUBRICATION</p> <input type="checkbox"/> Oil level <input type="checkbox"/> Crankcase breather	
<p>COOLING</p> <input type="checkbox"/> Engine cooling air obstruction <input type="checkbox"/> Outside cooling air obstruction <input type="checkbox"/> (LC) Check coolant level and condition, record freeze point temp: _____ <input type="checkbox"/> (LC) Inspect water pump, coolant hoses for cracks and failure points <input type="checkbox"/> (LC) Inspect drive belt and pulleys for cracks, correct tension	
<p>EXHAUST</p> <input type="checkbox"/> Muffler & support system intact <input type="checkbox"/> Exhaust checked for obstructions	
<p>TRANSFER SWITCH LOCATION: IN / OUT</p> <input type="checkbox"/> Connections tight <input type="checkbox"/> Relay tight <input type="checkbox"/> Main contacts	

Parts Order Numbers *(please use current job number as PO for parts orders)*

Customer Comments, etc: